



## MINUTES

### NCITE Executive Board Meeting Thursday, September 14, 2006 Maple Grove

EXECUTIVE BOARD MEMBERS	PRESENT	ABSENT
Carla Stueve, President	X	
Marc Culver, Vice President	X	
Wayne Sandberg, Secretary	X	
Randy Newton, Treasurer	X	
Mike Spack, Past President	X	
Tom Peters, Director	X	
Chad Smith, Director		X
Lynn Kiesow, Director		X

#### VISITORS:

None

1. **Call to Order** - The meeting was called to order at 7:52 AM
2. **Review Agenda** –
3. **Meeting Minutes**
  - A. August 2006 Board Meeting Minutes – *Tom Peters motioned to approve, seconded by Marc Culver, approved unanimously.*  
***ACTION ITEM – Tom Peters to e-mail Wayne the June Section Meeting Minutes***  
***ACTION ITEM – Wayne will need to obtain the September Section Meeting Minutes from Lynn Keisow***
4. **Treasurer’s Report** –  
 August 2006 Treasurers report – *Mike Spack motioned to approve , seconded by Tom Peters, approved unanimously.*
5. **Meetings**  
  
***ACTION ITEM – Marc Culver to follow-up with Sue Groth concerning a fall training event***

#### September Meeting

- John Horsley – President of AASHTO – provided a vision for the next 30 years.
- We did lose money on this event however we currently do not know how much.
- There were more walk-ups than no shows.

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***ACTION ITEM – Lynn Keisow to obtain financial outcome of this even to Randy and the Board***

### **October Section Meeting**

- There will be two speakers
- Will be held on October 24<sup>th</sup>.
- Mn/DOT Wakota Project – US TH 61 will be topic
- Location will be in South Saint Paul area

### **Annual Meeting**

Will be held at a comedy gallery

Dress will be casual

Discussion about the importance of privacy for the business meeting.

Concern over the content of the humor program

***ACTION ITEM – Board requests that a notification be added to the announcement identifying the humor as adult in nature to avoid potential for offense to membership***

***ACTION ITEM – Lynn Keisow will visit the site to determine if it meets our needs for privacy during the business meeting.***

### **5. Committee Updates – The following committees provided updates.**

- I. Membership
  - i. Board agrees its time to update our membership list
- II. Communications
  - i. Nick Erpleding still actively looking for a web page chair
- III. Career Guidance
  - i. Brent Paulson still looking for a successor
- IV. Student Activities
  - i. Students are becoming very active as the new school year begins.
  - ii. JoNette is keeping track of the students budgets
- V. Professional Development
  - i. Training Opportunities
    1. Rodel Training will be offered on October 9<sup>th</sup>
    2. There will be a limit of 40 people
  - ii. Outreach
    1. Will be held in February 2007
    2. Location will be Earl Brown Center in Brooklyn Park
    3. Both Jeff Preston and Sonya \_\_\_\_ are working on this.
- VI. MnMUTCD Committee
  - i. No new federal MUTCD until 2009 at the earliest
  - ii. Committee will be working on updates after this publication
- VII. Pedestrian Safety Committee
  - i.
- VIII. Geometric Design
  - i. Free Right turns are being looked at.
  - ii. Committee considering publishing a position paper on the topic of how to handle free rights at intersections, with pedestrian conflicts.

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### IX. Traffic Signals

- i. Kristi Sebastian is the Chair of this committee
- ii. Battery Back up will be the next topic discussed

### 6. Other Business –

#### (1) Ballots for upcoming election

- a. Wayne handed out a schedule for the election to get things done.
- b. Ballots will be mailed out on October 13

***ACTION ITEM – Wayne to e-mail out the bios and reminder of the upcoming election the first week of October.***

#### (2) Bylaw Amendment

- a. Carla working on language
- b. Will get to Wayne for envelope stuffing and mailing

### 7. Adjournment

***Marc Culver motioned to adjourn the meeting. Tom Peters seconded the motion, and it was approved unanimously. The meeting was adjourned at 9:35 AM***

### Next Meeting -

October 12, 2006

Washington County Public Works

Stillwater, MN

### REVIEW OF ACTION ITEMS:

***ACTION ITEM – Tom Peters to e-mail Wayne the June Section Meeting Minutes***

***ACTION ITEM – Wayne will need to obtain the September Section Meeting Minutes from Lynn Keisow***

***ACTION ITEM – Marc Culver to follow-up with Sue Groth concerning a fall training event***

***ACTION ITEM – Lynn Keisow to obtain financial outcome of this even to Randy and the Board***

***ACTION ITEM – Board requests that a notification be added to the announcement identifying the humor as adult in nature to avoid potential for offense to membership***

***ACTION ITEM – Lynn Keisow will visit the site to determine if it meets our needs for privacy during the business meeting.***

***ACTION ITEM – Wayne to e-mail out the bios and reminder of the upcoming election the first week of October.***

Respectfully submitted,

Wayne H. Sandberg

2006 NCITE Secretary